INVITATION FOR EXPRESSIONS OF INTEREST

We are inviting **expressions of interest** from suitably qualified, skilled and experienced Papua New Guinean professionals in the following areas with the **People & Culture Department**. These roles are based at our Port Moresby office.

**Talent and Acquisition**
- Talent sourcing in response to workforce planning and in-country resourcing needs
- Assessment and recruitment of talent in partnership with business leaders and business partners
- Develop and implement strategies for critical talent segments
- Manage mobility

**Business Partnering**
- Organisational design, workforce planning
- Performance and development
- Implementing compensation and benefits
- Talent and succession planning
- Employee Relations
- Operationalising strategic people priorities with the business e.g diversity and inclusion

**Compensation and Benefits**
- Development and implementation of compensation and benefits elements
- Design and management of Incentive/Benefit/Share Schemes
- Provide compensation and benefits benchmarking and analysis
- Develop and provide employee reward communication tools
- Manage people and culture applications, systems and documents
- Preparation of external reports as required
- Executing payroll functions

**Shared Services**
- Recruitment
- Onboarding
- Talent management
- Talent and succession planning
- Compensation and benefits
- People and culture analytics and system support

**You must meet these key criteria:**
- Tertiary qualifications in Human Resources, Business or a related discipline;
- Minimum 5 years’ experience in similar role;
- Excellent verbal and written communication and interpersonal skills;
- Demonstrate competence with HR systems;
- Experience working in a multicultural environment with the ability to interact with all levels of organisation;
- Flexibility to travel to operational sites when required;
- Well versed with the PNG Employment Act

**Applications close: Friday, 19 July 2019**

**How to Apply**
Send your cover letter, an updated resume with job experiences & contact details of two referees to: pngrecruitment@oilsearch.com

*Applications must be 2MB or less.*

*Only shortlisted candidates will be contacted.*

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We are an organisation with an empowering and rewarding work environment that offers meaningful career development and the opportunity to work with and learn from the industry’s best. We offer a competitive remuneration package plus benefits, recognition, learning and development opportunities and health and wellbeing programmes.